

# **THE FUND FOR A HEALTHY NEVADA**



<p><b>DATA COLLECTION TEMPLATES</b></p>
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**Prepared by  
Center for Health Improvement,  
Social Entrepreneurs, Inc., and  
Demetras Consulting Services**

# Data Collection Templates

## Introduction

This tool is designed for grantees of The Fund for a Healthy Nevada to assist them in collecting the data necessary for their individual programs to participate in the evaluation plan for The Fund for a Healthy Nevada.

## Structure of the Data Collection Templates

Within the data collection template workbook you will find six worksheets to assist you in your efforts to collect data. The worksheets included in the workbook are goals, uniform measures, client profile, service profile, cost benefit, and a supplemental cost calculator. Each of these worksheets were developed for the purpose of assisting you in collecting data for your organization. We hope that you will find the workbook useful not only for The Fund for a Healthy Nevada, but for other projects or programs within your organization.

## Instructions for Utilizing the Data Collection Templates

Please see the instructions at the beginning of the Goals, Uniform Measures, Client Profile and Service Profile Worksheets for details on utilizing those specific templates. Instructions/Notes are available at the bottom of the Cost

Once complete, please return to:

Data Collection Templates  
Center for Health Improvement  
1330 21st Street, Suite 100  
Sacramento, California 95814

Or email the file to: [jhall@centerforhealthimprovement.org](mailto:jhall@centerforhealthimprovement.org)

**Person Completing Assessment:**

**Phone:**

**Email:**

**Organization:**

**Name of Funded Program:**

**Date:**

**Geographic Location:**

<input type="radio"/>	Washoe County
<input type="radio"/>	Clark County
<input type="radio"/>	Balance of the state
<input type="radio"/>	Statewide

**Grant Type:**

<input type="radio"/>	Child Oral Health
<input type="radio"/>	Child Health
<input type="radio"/>	Disabilities Services

# Data Collection Templates

## **Goals Worksheet Introduction**

This data collection template tool is designed for grantees of The Fund for a Healthy Nevada to assist them in reporting for their individual programs on quarterly progress towards goals identified for their funded programs. It provides an opportunity for grantees to report quarterly on up to 4 goals, additional goals can be added to the report template, if necessary.

The Goals worksheet will assist you in your efforts to report on the progress that you are making quarterly in reaching the goals you designed for your program. The worksheet is included as one of six in the workbook to assist grantees in collecting the necessary reporting data for the evaluation plan. In narrative form, please fill in each goal that you have identified for your project and then quarterly complete the update on your progress to achieve each goal you have identified for your funded program.

# Goals

**Grantee Goal #1:**

*Progress toward Grantee Goal #1 (Quarter 1)*

*Progress toward Grantee Goal #1 (Quarter 2)*

*Progress toward Grantee Goal #1 (Quarter 3)*

*Progress toward Grantee Goal #1 (Quarter 4)*

# Goals

**Grantee Goal #2:**

*Progress toward Grantee Goal #2 (Quarter 1)*

*Progress toward Grantee Goal #2 (Quarter 2)*

*Progress toward Grantee Goal #2 (Quarter 3)*

*Progress toward Grantee Goal #2 (Quarter 4)*

# Goals

**Grantee Goal #3:**

*Progress toward Grantee Goal #3 (Quarter 1)*

*Progress toward Grantee Goal #3 (Quarter 2)*

*Progress toward Grantee Goal #3 (Quarter 3)*

*Progress toward Grantee Goal #3 (Quarter 4)*

# Goals

**Grantee Goal #4:**

*Progress toward Grantee Goal #4 (Quarter 1)*

*Progress toward Grantee Goal #4 (Quarter 2)*

*Progress toward Grantee Goal #4 (Quarter 3)*

*Progress toward Grantee Goal #4 (Quarter 4)*

# **Data Collection Templates**

## **Uniform Measures Worksheet Introduction**

This data collection template tool is designed for grantees of The Fund for a Healthy Nevada to assist them in reporting for their individual programs the uniform measures selected for their funded programs.

The Uniform Measures worksheet will assist you in your efforts to report on the measures you have identified and chosen to evaluate for your program. The worksheet is included as one of six in the workbook to assist grantees in collecting the necessary reporting data for the evaluation plan. Please check the box next to each uniform measure chosen by your organization to evaluate for your funded program.



# Uniform Measures

**Check all that you are measuring.**

Child Oral Health

- ☐ Percent of families (working or not) who attest to improvement in access to care as a result of enabling policies and/or services [provider, employer, education level].
- ☐ Percent of children with untreated dental caries.
- ☐ Length of waiting time to access services.
- ☐ Percent of children who have dental sealants by age eight.
- ☐ Percent of children diagnosed with oral health conditions that have access to appropriate dental care, including education, prevention and treatment.
- ☐ Percent of consumers reporting satisfaction with the oral health services and assistance they receive.
- ☐ Percent of children diagnosed with oral health disease that have access to appropriate dental care, including education, prevention, and treatment.
- ☐ Percent of consumers reporting satisfaction with the oral health services and assistance they receive.

# Uniform Measures

**Check all that you are measuring.**

## Child Health Measures

- ☐ Percent of previously uninsured children who obtain some form of health insurance (Medicaid, private insurance, Nevada Check-Up).
- ☐ Percent of children who receive appropriate health care services as a result of screenings and/or other supportive services.
- ☐ Percent of children [with health coverage] who had at least one visit with a primary health provider in the past year.
- ☐ Percentage of children engaged in healthy behaviors such as vigorous physical activity regularly or nutrition programs (e.g. 3 times per week).
- ☐ Percentage of children with obesity.
- ☐ Percentage of children with a treatment plan implemented that reduces complications of present chronic disease.
- ☐ Percentage of children with skipped meals or hunger due to lack of food (food insecurity).
- ☐ Percentage of children living at or below the poverty level.
- ☐ Percentage of children experiencing hunger who regularly utilize nutrition programs.
- ☐ Percentage of families with children living in temporary shelters and/or housing.
- ☐ Percent of youth using tobacco, alcohol and other drugs in the last thirty days for one or more days.
- ☐ The rate of preventable maltreatment, injuries, and death among children or youth related to causes such as: motor vehicles, suicide attempts, guns, violence, or child abuse/neglect.

# Uniform Measures

**Check all that you are measuring.**

## Child Health Elective Measures

- ☐ Infant mortality rate.
- ☐ Percent of children living at or below the poverty level.
- ☐ Percent of women who enroll in prenatal care in the first trimester, as measured by when care started, frequency of care, and how long they participated.
- ☐ Percent of infants born with healthy birth weights.
- ☐ Percent of children with up-to-date immunizations at age 2 and at Kindergarten entry.
- ☐ Percent of program staff who offer culturally and linguistically appropriate services to the underserved.
- ☐ Number of agencies that have consumers involved in program design.
- ☐ Percentage of women who are screened during prenatal care visits and receive appropriate services for smoking, alcohol use, domestic abuse and illegal drug use.
- ☐ Percent of change in length of time from application for services to receipt of services.
- ☐ Percent of children and adolescents completing treatment plans by specific type of service.
- ☐ Percent of consumers with changed behaviors or knowledge as a result of treatment and/or service encounters.
- ☐ Rate of married/unmarried adolescent pregnancy by age groups 12-14, 15-17, and 18-19.

# Uniform Measures

**Check all that you are measuring.**

## Diabilities Services

- ☐ Number and types of disabilities services that are culturally and linguistically appropriate.
- ☐ Percent of families (working or not) who attest to improvement in access to care as a result of policies and/or services [provider, employer, education level].
- ☐ Percent of individuals with speech/language/developmental delays receiving integrated services.
- ☐ Percent of individuals with disabilities who receive appropriate health care services as a result of screening, early diagnosis, treatment and disease monitoring.
- ☐ Percent of individuals with disabilities who receive appropriate supportive services as a result of screenings.
- ☐ Percentage of persons engaged in healthy behaviors such as vigorous physical activity regularly (e.g. 3 times per week).
- ☐ Percentage of persons with a treatment plan implemented that reduces complications of present chronic disease.
- ☐ Number of hours of respite services or caregiver visits provided per consumer per year to families with disabilities.
- ☐ Percent of family caregivers reporting insufficient respite options.
- ☐ Percentage of individuals and/or families of those with disabilities utilizing peer support, training, and/or other community support services.
- ☐ Percent of individuals with developmental delays and other special needs that have access to quality care in natural environments.
- ☐ Percent of disabled individuals able to maintain non-institutional living as a result of supportive services (e.g., respite care, assistive technology, and supportive living arrangements).
- ☐ Percent of individuals reporting satisfaction with the services and assistance they receive in pursuing their goals.

# Uniform Measures

**Check all that you are measuring.**

## Disabilities Elective Measures

- ☐ Percent of disabled persons living at or below the poverty level.
- ☐ Percent of program staff that provide culturally and linguistically appropriate services to the underserved.
- ☐ Number of agencies that have consumers involved in program design.
- ☐ Percentage of women who are screened during prenatal care visits and receive appropriate services related to preventing disabilities.
- ☐ Percent of change in length of time from application for, to receipt of, services.
- ☐ Percent of persons with disabilities completing treatment plans by specific type of service.
- ☐ Percent of persons with disabilities indicating an increase in their quality of life as a result of services.
- ☐ Percent of consumers with changed behaviors or knowledge as a result of treatment and/or service encounters.

# **Data Collection Templates**

## **Client Profile Worksheet Introduction**

This data collection template tool is designed for grantees of The Fund for a Healthy Nevada to assist in collecting demographic data for their individual programs.

The Client Profile worksheets will assist you in your efforts to collect data on the demographic categories you have identified and chosen to report on for the evaluation of your program. The worksheet is included as one of six in the workbook to assist grantees in collecting the necessary demographic data for their funded programs. The worksheet is set up to have quarterly data entered and formulas have been provided in the cells to then aggregate that information in year to date tools for each category selected for both new and ongoing clients. The worksheet also provides an opportunity to compare year to date totals, quarterly totals and projected annual totals of demographic categories to allow grantees to measure their success in reaching annual projections on a quarterly basis.

Clients	Year-to-Date Totals		Projected Annual Totals		First Quarter Totals			
					New Clients		Ongoing Clients	
Age	#	%	#	%	#	%	#	%
Children 0-5	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Children 6-13	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Children 14-17	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Adults 18-21	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Adults 21-64	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Adults 65 +	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Unknown	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
<b>Total</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>
Gender	#	%	#	%	#	%	#	%
Male	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Female	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
<b>Total</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>
Ethnicity/Race	#	%	#	%	#	%	#	%
Alaskan Native/ American Indian	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Asian	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Black/African American	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Hispanic/Latino	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Pacific Islander	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
White	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Mixed	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Other	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Unknown	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
<b>Total</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>

Clients	Year-to-Date Totals		Projected Annual Totals		First Quarter Totals			
					New Clients		Ongoing Clients	
Primary Language	#	%	#	%	#	%	#	%
English	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Spanish	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Other	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Unknown	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
<b>Total</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>
Geographic Areas Served	#	%	#	%	#	%	#	%
Carson City	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Churchill	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Clark	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Douglas	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Elko	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Esmaralda	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Eureka	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Humboldt	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Lander	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Lincoln	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Lyon	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Mineral	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Nye	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Pershing	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Storey	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Washoe	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
White Pine	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Unknown	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
<b>Total</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>



Clients	Year-to-Date Totals		Projected Annual Totals		First Quarter Totals			
					New Clients		Ongoing Clients	
<b>Veteran Status</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>
Yes	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
No	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Unknown	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
<b>Total</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>
<b>Family Configuration</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>
Adult Couple		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Single Parent Family		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Two Parent Family		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Single Female Youth		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Single Male Youth		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Unknown		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
<b>Total</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>
<b>Total Household Income</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>
\$ 0 - \$9,999		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
\$10,000 - \$ 14,999		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
\$15,000 - \$ 24,999		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
\$25,000 - \$34,999		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
\$35,000 - \$49,000		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
\$50,000 - \$74,999		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
\$75,000 - \$99,999		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
\$100,000 - \$149,000		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
\$>150,000		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Unknown		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
<b>Total</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>
<b>Persons Served Living in Poverty</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>
Children 0-5		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!

Clients	Year-to-Date Totals		Projected Annual Totals		First Quarter Totals			
					New Clients		Ongoing Clients	
Children 6-13		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Children 14-17		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Adults 18-21		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Adults 21-64		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Adults 65 +		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Persons with Disabilities		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Unknown		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
<b>Total</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>
<b>Persons Served with Disabilities by Type</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>
enter specific disability		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
enter specific disability		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
enter specific disability		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
enter specific disability		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
enter specific disability		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
enter specific disability		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
enter specific disability		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
enter specific disability		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
enter specific disability		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Unknown		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
<b>Total</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>

Clients	Year-to-Date Totals		Projected Annual Totals		Second Quarter Totals			
					New Clients		Ongoing Clients	
Age	#	%	#	%	#	%	#	%
Children 0-5	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Children 6-13	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Children 14-17	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Adults 18-21	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Adults 21-64	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Adults 65 +	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Unknown	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
<b>Total</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>
Gender	#	%	#	%	#	%	#	%
Male	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Female	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
<b>Total</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>
Ethnicity/Race	#	%	#	%	#	%	#	%
Alaskan Native/ American Indian	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Asian	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Black/African American	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Hispanic/Latino	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Pacific Islander	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
White	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Mixed	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Other	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Unknown	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
<b>Total</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>

Clients	Year-to-Date Totals		Projected Annual Totals		Second Quarter Totals			
					New Clients		Ongoing Clients	
Primary Language	#	%	#	%	#	%	#	%
English	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Spanish	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Other	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Unknown	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
<b>Total</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>
Geographic Areas Served	#	%	#	%	#	%	#	%
Carson City	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Churchill	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Clark	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Douglas	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Elko	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Esmaralda	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Eureka	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Humboldt	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Lander	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Lincoln	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Lyon	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Mineral	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Nye	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Pershing	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Storey	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Washoe	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
White Pine	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Unknown	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
<b>Total</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>

Clients	Year-to-Date Totals		Projected Annual Totals		Second Quarter Totals			
					New Clients		Ongoing Clients	
<b>Veteran Status</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>
Yes	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
No	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Unknown	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
<b>Total</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>
<b>Family Configuration</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>
Adult Couple		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Single Parent Family		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Two Parent Family		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Single Female Youth		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Single Male Youth		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Unknown		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
<b>Total</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>
<b>Total Household Income</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>
\$ 0 - \$9,999		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
\$10,000 - \$ 14,999		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
\$15,000 - \$ 24,999		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
\$25,000 - \$34,999		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
\$35,000 - \$49,000		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
\$50,000 - \$74,999		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
\$75,000 - \$99,999		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
\$100,000 - \$149,000		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
\$>150,000		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Unknown		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
<b>Total</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>
<b>Persons Served Living in Poverty</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>
Children 0-5		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!

Clients	Year-to-Date Totals		Projected Annual Totals		Second Quarter Totals			
					New Clients		Ongoing Clients	
Children 6-13		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Children 14-17		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Adults 18-21		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Adults 21-64		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Adults 65 +		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Persons with Disabilities		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Unknown		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
<b>Total</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>
<b>Persons Served with Disabilities by Type</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>
enter specific disability		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
enter specific disability		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
enter specific disability		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
enter specific disability		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
enter specific disability		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
enter specific disability		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
enter specific disability		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
enter specific disability		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
enter specific disability		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Unknown		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
<b>Total</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>

Clients	Year-to-Date Totals		Projected Annual Totals		Third Quarter Totals			
					New Clients		Ongoing Clients	
Age	#	%	#	%	#	%	#	%
Children 0-5	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Children 6-13	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Children 14-17	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Adults 18-21	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Adults 21-64	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Adults 65 +	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Unknown	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
<b>Total</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>
Gender	#	%	#	%	#	%	#	%
Male	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Female	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
<b>Total</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>
Ethnicity/Race	#	%	#	%	#	%	#	%
Alaskan Native/ American Indian	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Asian	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Black/African American	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Hispanic/Latino	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Pacific Islander	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
White	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Mixed	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Other	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Unknown	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
<b>Total</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>

Clients	Year-to-Date Totals		Projected Annual Totals		Third Quarter Totals			
					New Clients		Ongoing Clients	
Primary Language	#	%	#	%	#	%	#	%
English	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Spanish	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Other	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Unknown	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
<b>Total</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>
Geographic Areas Served	#	%	#	%	#	%	#	%
Carson City	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Churchill	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Clark	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Douglas	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Elko	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Esmaralda	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Eureka	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Humboldt	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Lander	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Lincoln	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Lyon	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Mineral	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Nye	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Pershing	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Storey	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Washoe	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
White Pine	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Unknown	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
<b>Total</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>



Clients	Year-to-Date Totals		Projected Annual Totals		Third Quarter Totals			
					New Clients		Ongoing Clients	
<b>Veteran Status</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>
Yes	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
No	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Unknown	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
<b>Total</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>
<b>Family Configuration</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>
Adult Couple		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Single Parent Family		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Two Parent Family		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Single Female Youth		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Single Male Youth		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Unknown		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
<b>Total</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>
<b>Total Household Income</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>
\$ 0 - \$9,999		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
\$10,000 - \$ 14,999		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
\$15,000 - \$ 24,999		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
\$25,000 - \$34,999		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
\$35,000 - \$49,000		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
\$50,000 - \$74,999		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
\$75,000 - \$99,999		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
\$100,000 - \$149,000		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
\$>150,000		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Unknown		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
<b>Total</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>
<b>Persons Served Living in Poverty</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>
Children 0-5		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!

Clients	Year-to-Date Totals		Projected Annual Totals		Third Quarter Totals			
					New Clients		Ongoing Clients	
Children 6-13		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Children 14-17		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Adults 18-21		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Adults 21-64		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Adults 65 +		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Persons with Disabilities		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Unknown		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
<b>Total</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>
<b>Persons Served with Disabilities by Type</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>
enter specific disability		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
enter specific disability		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
enter specific disability		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
enter specific disability		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
enter specific disability		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
enter specific disability		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
enter specific disability		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
enter specific disability		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
enter specific disability		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Unknown		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
<b>Total</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>

Clients	Year-to-Date Totals		Projected Annual Totals		Fourth Quarter Totals			
					New Clients		Ongoing Clients	
Age	#	%	#	%	#	%	#	%
Children 0-5	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Children 6-13	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Children 14-17	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Adults 18-21	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Adults 21-64	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Adults 65 +	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Unknown	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
<b>Total</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>
Gender	#	%	#	%	#	%	#	%
Male	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Female	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
<b>Total</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>
Ethnicity/Race	#	%	#	%	#	%	#	%
Alaskan Native/ American Indian	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Asian	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Black/African American	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Hispanic/Latino	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Pacific Islander	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
White	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Mixed	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Other	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Unknown	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
<b>Total</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>

Clients	Year-to-Date Totals		Projected Annual Totals		Fourth Quarter Totals			
					New Clients		Ongoing Clients	
Primary Language	#	%	#	%	#	%	#	%
English	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Spanish	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Other	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Unknown	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
<b>Total</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>
Geographic Areas Served	#	%	#	%	#	%	#	%
Carson City	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Churchill	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Clark	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Douglas	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Elko	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Esmaralda	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Eureka	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Humboldt	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Lander	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Lincoln	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Lyon	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Mineral	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Nye	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Pershing	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Storey	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Washoe	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
White Pine	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Unknown	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
<b>Total</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>

Clients	Year-to-Date Totals		Projected Annual Totals		Fourth Quarter Totals			
					New Clients		Ongoing Clients	
<b>Veteran Status</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>
Yes	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
No	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Unknown	0	#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
<b>Total</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>
<b>Family Configuration</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>
Adult Couple		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Single Parent Family		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Two Parent Family		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Single Female Youth		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Single Male Youth		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Unknown		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
<b>Total</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>
<b>Total Household Income</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>
\$ 0 - \$9,999		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
\$10,000 - \$ 14,999		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
\$15,000 - \$ 24,999		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
\$25,000 - \$34,999		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
\$35,000 - \$49,000		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
\$50,000 - \$74,999		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
\$75,000 - \$99,999		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
\$100,000 - \$149,000		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
\$>150,000		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Unknown		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
<b>Total</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>
<b>Persons Served Living in Poverty</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>
Children 0-5		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!

Clients	Year-to-Date Totals		Projected Annual Totals		Fourth Quarter Totals			
					New Clients		Ongoing Clients	
Children 6-13		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Children 14-17		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Adults 18-21		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Adults 21-64		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Adults 65 +		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Persons with Disabilities		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Unknown		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
<b>Total</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>
<b>Persons Served with Disabilities by Type</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>	<b>#</b>	<b>%</b>
enter specific disability		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
enter specific disability		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
enter specific disability		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
enter specific disability		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
enter specific disability		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
enter specific disability		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
enter specific disability		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
enter specific disability		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
enter specific disability		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
Unknown		#DIV/0!		#DIV/0!		#DIV/0!		#DIV/0!
<b>Total</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>	<b>0</b>	<b>#DIV/0!</b>

# Data Collection Templates

## **Service Profile Worksheet Introduction**

This data collection template tool is designed for grantees of The Fund for a Healthy Nevada to assist in collecting data on services provided by their individual programs.

The Service Profile worksheet will assist you in your efforts to collect data on the services provided by your program. The worksheet is included as one of six in the workbook to assist grantees in collecting the necessary service data for their funded programs. The worksheet is set up to have quarterly data entered and formulas have been provided in the cells to then aggregate that information in year to date tools for the service area for the funded program. The worksheet also provides an opportunity to compare year to date and quarterly totals of services provided to clients to allow grantees to measure their success in reaching annual projections on a quarterly basis. The Direct Services Activities are categorized based on the priority areas identified by The Fund for a Healthy Nevada.

<b>Direct Service Activities</b> List the activities for which grantee is funded	Year to Date Totals											
	Units of Service Provided by Method of Provision											
	Home Visit - (describe unit measure here)	Mobile Services - (describe unit measure here)	In-person (provider's site) consultation/service - (describe unit measure here)	Support Group Session - (describe unit measure here)	Class/Workshop - (describe unit measure here)	Public/Community Event - (describe unit measure here)	Phone Consultation - (describe unit measure here)	On-line Consultation - (describe unit measure here)	Mail/email Distribution of Materials - (describe unit measure here)	Integrated Case Management - (describe unit measure here)	In-Patient Settings - (describe unit measure here)	Other (describe) - (describe unit measure here)
<b>Support, Education and Services - Child Oral Health</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Dental assessments & screenings	0	0	0	0	0	0	0	0	0	0	0	0
Dental sealants	0	0	0	0	0	0	0	0	0	0	0	0
Emergency prescriptions	0	0	0	0	0	0	0	0	0	0	0	0
Insurance enrollments	0	0	0	0	0	0	0	0	0	0	0	0
Recruitment/training new providers	0	0	0	0	0	0	0	0	0	0	0	0
Resource, information and education materials - children and youth	0	0	0	0	0	0	0	0	0	0	0	0
Resource, information and education materials - parents	0	0	0	0	0	0	0	0	0	0	0	0
Resource, information and education materials - providers	0	0	0	0	0	0	0	0	0	0	0	0
Other (describe)	0	0	0	0	0	0	0	0	0	0	0	0
Other (describe)	0	0	0	0	0	0	0	0	0	0	0	0



<b>Direct Service Activities</b> List the activities for which grantee is funded	Year to Date Totals											
	Units of Service Provided by Method of Provision											
	Home Visit - (describe unit measure here)	Mobile Services - (describe unit measure here)	In-person (provider's site) consultation/service - (describe unit measure here)	Support Group Session - (describe unit measure here)	Class/Workshop - (describe unit measure here)	Public/Community Event - (describe unit measure here)	Phone Consultation - (describe unit measure here)	On-line Consultation - (describe unit measure here)	Mail/email Distribution of Materials - (describe unit measure here)	Integrated Case Management - (describe unit measure here)	In-Patient Settings - (describe unit measure here)	Other (describe) - (describe unit measure here)
<b>Support, Education and Services - Child Overall Health</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Emergency prescriptions	0	0	0	0	0	0	0	0	0	0	0	0
Insurance enrollments	0	0	0	0	0	0	0	0	0	0	0	0
Medical assessments	0	0	0	0	0	0	0	0	0	0	0	0
Medical supplies	0	0	0	0	0	0	0	0	0	0	0	0
Medical treatment	0	0	0	0	0	0	0	0	0	0	0	0
Mental health assessments	0	0	0	0	0	0	0	0	0	0	0	0
Mental health treatment	0	0	0	0	0	0	0	0	0	0	0	0
Recruitment/training new providers	0	0	0	0	0	0	0	0	0	0	0	0
Referrals	0	0	0	0	0	0	0	0	0	0	0	0
Resource, information and education materials - children and youth	0	0	0	0	0	0	0	0	0	0	0	0
Resource, information and education materials - parents	0	0	0	0	0	0	0	0	0	0	0	0
Resource, information and education materials - providers	0	0	0	0	0	0	0	0	0	0	0	0
Other (describe)	0	0	0	0	0	0	0	0	0	0	0	0
Other (describe)	0	0	0	0	0	0	0	0	0	0	0	0

<b>Direct Service Activities</b> List the activities for which grantee is funded	Year to Date Totals											
	Units of Service Provided by Method of Provision											
	Home Visit - (describe unit measure here)	Mobile Services - (describe unit measure here)	In-person (provider's site) consultation/service - (describe unit measure here)	Support Group Session - (describe unit measure here)	Class/Workshop - (describe unit measure here)	Public/Community Event - (describe unit measure here)	Phone Consultation - (describe unit measure here)	On-line Consultation - (describe unit measure here)	Mail/email Distribution of Materials - (describe unit measure here)	Integrated Case Management - (describe unit measure here)	In-Patient Settings - (describe unit measure here)	Other (describe) - (describe unit measure here)
<b>Support, Education and Services - Disability Services</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Developmental support services	0	0	0	0	0	0	0	0	0	0	0	0
Home assistance	0	0	0	0	0	0	0	0	0	0	0	0
Loans for assistive technology	0	0	0	0	0	0	0	0	0	0	0	0
Medical assessments	0	0	0	0	0	0	0	0	0	0	0	0
Medical treatment	0	0	0	0	0	0	0	0	0	0	0	0
Mental health assessments	0	0	0	0	0	0	0	0	0	0	0	0
Mental health treatment	0	0	0	0	0	0	0	0	0	0	0	0
Recruitment/training new providers	0	0	0	0	0	0	0	0	0	0	0	0
Referrals	0	0	0	0	0	0	0	0	0	0	0	0
Resource, information and education materials - parents/caregivers	0	0	0	0	0	0	0	0	0	0	0	0
Resource, information and education materials - persons with disabilities	0	0	0	0	0	0	0	0	0	0	0	0
Resource, information and education materials - providers	0	0	0	0	0	0	0	0	0	0	0	0
Respite care	0	0	0	0	0	0	0	0	0	0	0	0
Other (describe)	0	0	0	0	0	0	0	0	0	0	0	0
Other (describe)	0	0	0	0	0	0	0	0	0	0	0	0

<b>Direct Service Activities</b> List the activities for which grantee is funded	Year to Date Totals											
	Units of Service Provided by Method of Provision											
	Home Visit - (describe unit measure here)	Mobile Services - (describe unit measure here)	In-person (provider's site) consultation/service - (describe unit measure here)	Support Group Session - (describe unit measure here)	Class/Workshop - (describe unit measure here)	Public/Community Event - (describe unit measure here)	Phone Consultation - (describe unit measure here)	On-line Consultation - (describe unit measure here)	Mail/email Distribution of Materials - (describe unit measure here)	Integrated Case Management - (describe unit measure here)	In-Patient Settings - (describe unit measure here)	Other (describe) - (describe unit measure here)
<b>Participant / Client Satisfaction Surveys</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Number of surveys issued	0	0	0	0	0	0	0	0	0	0	0	0
Number of surveys returned	0	0	0	0	0	0	0	0	0	0	0	0
Number of surveys with overall positive rating > 90%	0	0	0	0	0	0	0	0	0	0	0	0
Number of surveys with overall positive rating between 80% and 89%	0	0	0	0	0	0	0	0	0	0	0	0
Number of surveys with overall positive rating between 70% and 79%	0	0	0	0	0	0	0	0	0	0	0	0
Number of surveys with overall positive rating between 60% and 69%	0	0	0	0	0	0	0	0	0	0	0	0
Other (describe)	0	0	0	0	0	0	0	0	0	0	0	0
Other (describe)	0	0	0	0	0	0	0	0	0	0	0	0

<b>Direct Service Activities</b> List the activities for which grantee is funded	First Quarter Totals											
	Units of Service Provided by Method of Provision											
	Home Visit	Mobile Services	In-person (provider's site) consultation/service	Support Group Session	Class/Workshop	Public/Community Event	Phone Consultation	On-line Consultation	Mail/email Distribution of Materials	Integrated Case Management	In-Patient Settings	Other (describe)
<b>Support, Education and Services - Child Oral Health</b>	0	0	0	0	0	0	0	0	0	0	0	0
Dental assessments & screenings												
Dental sealants												
Emergency prescriptions												
Insurance enrollments												
Recruitment/training new providers												
Resource, information and education materials - children and youth												
Resource, information and education materials - parents												
Resource, information and education materials - providers												
Other (describe)												
Other (describe)												

<b>Direct Service Activities</b> List the activities for which grantee is funded	First Quarter Totals											
	Units of Service Provided by Method of Provision											
	Home Visit	Mobile Services	In-person (provider's site) consultation/service	Support Group Session	Class/Workshop	Public/Community Event	Phone Consultation	On-line Consultation	Mail/email Distribution of Materials	Integrated Case Management	In-Patient Settings	Other (describe)
<b>Support, Education and Services - Child Overall Health</b>	0	0	0	0	0	0	0	0	0	0	0	0
Emergency prescriptions												
Insurance enrollments												
Medical assessments												
Medical supplies												
Medical treatment												
Mental health assessments												
Mental health treatment												
Recruitment/training new providers												
Referrals												
Resource, information and education materials - children and youth												
Resource, information and education materials - parents												
Resource, information and education materials - providers												
Other (describe)												
Other (describe)												

<b>Direct Service Activities</b> List the activities for which grantee is funded	First Quarter Totals											
	Units of Service Provided by Method of Provision											
	Home Visit	Mobile Services	In-person (provider's site) consultation/service	Support Group Session	Class/Workshop	Public/Community Event	Phone Consultation	On-line Consultation	Mail/email Distribution of Materials	Integrated Case Management	In-Patient Settings	Other (describe)
<b>Support, Education and Services - Disability Services</b>	0	0	0	0	0	0	0	0	0	0	0	0
Developmental support services												
Home assistance												
Loans for assistive technology												
Medical assessments												
Medical treatment												
Mental health assessments												
Mental health treatment												
Recruitment/training new providers												
Referrals												
Resource, information and education materials - parents/caregivers												
Resource, information and education materials - persons with disabilities												
Resource, information and education materials - providers												
Respite care												
Other (describe)												
Other (describe)												

<b>Direct Service Activities</b> List the activities for which grantee is funded	First Quarter Totals											
	Units of Service Provided by Method of Provision											
	Home Visit	Mobile Services	In-person (provider's site) consultation/service	Support Group Session	Class/Workshop	Public/Community Event	Phone Consultation	On-line Consultation	Mail/email Distribution of Materials	Integrated Case Management	In-Patient Settings	Other (describe)
<b>Participant / Client Satisfaction Surveys</b>	0	0	0	0	0	0	0	0	0	0	0	0
Number of surveys issued												
Number of surveys returned												
Number of surveys with overall positive rating > 90%												
Number of surveys with overall positive rating between 80% and 89%												
Number of surveys with overall positive rating between 70% and 79%												
Number of surveys with overall positive rating between 60% and 69%												
Other (describe)												
Other (describe)												

<b>Direct Service Activities</b> List the activities for which grantee is funded	Second Quarter Totals											
	Units of Service Provided by Method of Provision											
	Home Visit	Mobile Services	In-person (provider's site) consultation/service	Support Group Session	Class/Workshop	Public/Community Event	Phone Consultation	On-line Consultation	Mail/email Distribution of Materials	Integrated Case Management	In-Patient Settings	Other (describe)
<b>Support, Education and Services - Child Oral Health</b>	0	0	0	0	0	0	0	0	0	0	0	0
Dental assessments & screenings												
Dental sealants												
Emergency prescriptions												
Insurance enrollments												
Recruitment/training new providers												
Resource, information and education materials - children and youth												
Resource, information and education materials - parents												
Resource, information and education materials - providers												
Other (describe)												
Other (describe)												



<b>Direct Service Activities</b> List the activities for which grantee is funded	Second Quarter Totals											
	Units of Service Provided by Method of Provision											
	Home Visit	Mobile Services	In-person (provider's site) consultation/service	Support Group Session	Class/Workshop	Public/Community Event	Phone Consultation	On-line Consultation	Mail/email Distribution of Materials	Integrated Case Management	In-Patient Settings	Other (describe)
<b>Support, Education and Services - Child Overall Health</b>	0	0	0	0	0	0	0	0	0	0	0	0
Emergency prescriptions												
Insurance enrollments												
Medical assessments												
Medical supplies												
Medical treatment												
Mental health assessments												
Mental health treatment												
Recruitment/training new providers												
Referrals												
Resource, information and education materials - children and youth												
Resource, information and education materials - parents												
Resource, information and education materials - providers												
Other (describe)												
Other (describe)												

<b>Direct Service Activities</b> List the activities for which grantee is funded	Second Quarter Totals											
	Units of Service Provided by Method of Provision											
	Home Visit	Mobile Services	In-person (provider's site) consultation/service	Support Group Session	Class/Workshop	Public/Community Event	Phone Consultation	On-line Consultation	Mail/email Distribution of Materials	Integrated Case Management	In-Patient Settings	Other (describe)
<b>Support, Education and Services - Disability Services</b>	0	0	0	0	0	0	0	0	0	0	0	0
Developmental support services												
Home assistance												
Loans for assistive technology												
Medical assessments												
Medical treatment												
Mental health assessments												
Mental health treatment												
Recruitment/training new providers												
Referrals												
Resource, information and education materials - parents/caregivers												
Resource, information and education materials - persons with disabilities												
Resource, information and education materials - providers												
Respite care												
Other (describe)												
Other (describe)												

<b>Direct Service Activities</b> List the activities for which grantee is funded	Second Quarter Totals											
	Units of Service Provided by Method of Provision											
	Home Visit	Mobile Services	In-person (provider's site) consultation/service	Support Group Session	Class/Workshop	Public/Community Event	Phone Consultation	On-line Consultation	Mail/email Distribution of Materials	Integrated Case Management	In-Patient Settings	Other (describe)
<b>Participant / Client Satisfaction Surveys</b>	0	0	0	0	0	0	0	0	0	0	0	0
Number of surveys issued												
Number of surveys returned												
Number of surveys with overall positive rating > 90%												
Number of surveys with overall positive rating between 80% and 89%												
Number of surveys with overall positive rating between 70% and 79%												
Number of surveys with overall positive rating between 60% and 69%												
Other (describe)												
Other (describe)												

<b>Direct Service Activities</b> List the activities for which grantee is funded	Third Quarter Totals											
	Units of Service Provided by Method of Provision											
	Home Visit	Mobile Services	In-person (provider's site) consultation/service	Support Group Session	Class/Workshop	Public/Community Event	Phone Consultation	On-line Consultation	Mail/email Distribution of Materials	Integrated Case Management	In-Patient Settings	Other (describe)
<b>Support, Education and Services - Child Oral Health</b>	0	0	0	0	0	0	0	0	0	0	0	0
Dental assessments & screenings												
Dental sealants												
Emergency prescriptions												
Insurance enrollments												
Recruitment/training new providers												
Resource, information and education materials - children and youth												
Resource, information and education materials - parents												
Resource, information and education materials - providers												
Other (describe)												
Other (describe)												

<b>Direct Service Activities</b> List the activities for which grantee is funded	Third Quarter Totals											
	Units of Service Provided by Method of Provision											
	Home Visit	Mobile Services	In-person (provider's site) consultation/service	Support Group Session	Class/Workshop	Public/Community Event	Phone Consultation	On-line Consultation	Mail/email Distribution of Materials	Integrated Case Management	In-Patient Settings	Other (describe)
<b>Support, Education and Services - Child Overall Health</b>	0	0	0	0	0	0	0	0	0	0	0	0
Emergency prescriptions												
Insurance enrollments												
Medical assessments												
Medical supplies												
Medical treatment												
Mental health assessments												
Mental health treatment												
Recruitment/training new providers												
Referrals												
Resource, information and education materials - children and youth												
Resource, information and education materials - parents												
Resource, information and education materials - providers												
Other (describe)												
Other (describe)												

<b>Direct Service Activities</b> List the activities for which grantee is funded	Third Quarter Totals											
	Units of Service Provided by Method of Provision											
	Home Visit	Mobile Services	In-person (provider's site) consultation/service	Support Group Session	Class/Workshop	Public/Community Event	Phone Consultation	On-line Consultation	Mail/email Distribution of Materials	Integrated Case Management	In-Patient Settings	Other (describe)
<b>Support, Education and Services - Disability Services</b>	0	0	0	0	0	0	0	0	0	0	0	0
Developmental support services												
Home assistance												
Loans for assistive technology												
Medical assessments												
Medical treatment												
Mental health assessments												
Mental health treatment												
Recruitment/training new providers												
Referrals												
Resource, information and education materials - parents/caregivers												
Resource, information and education materials - persons with disabilities												
Resource, information and education materials - providers												
Respite care												
Other (describe)												
Other (describe)												

<b>Direct Service Activities</b> List the activities for which grantee is funded	Third Quarter Totals											
	Units of Service Provided by Method of Provision											
	Home Visit	Mobile Services	In-person (provider's site) consultation/service	Support Group Session	Class/Workshop	Public/Community Event	Phone Consultation	On-line Consultation	Mail/email Distribution of Materials	Integrated Case Management	In-Patient Settings	Other (describe)
<b>Participant / Client Satisfaction Surveys</b>	0	0	0	0	0	0	0	0	0	0	0	0
Number of surveys issued												
Number of surveys returned												
Number of surveys with overall positive rating > 90%												
Number of surveys with overall positive rating between 80% and 89%												
Number of surveys with overall positive rating between 70% and 79%												
Number of surveys with overall positive rating between 60% and 69%												
Other (describe)												
Other (describe)												

<b>Direct Service Activities</b> List the activities for which grantee is funded	Fourth Quarter Totals											
	Units of Service Provided by Method of Provision											
	Home Visit	Mobile Services	In-person (provider's site) consultation/service	Support Group Session	Class/Workshop	Public/Community Event	Phone Consultation	On-line Consultation	Mail/email Distribution of Materials	Integrated Case Management	In-Patient Settings	Other (describe)
<b>Support, Education and Services - Child Oral Health</b>	0	0	0	0	0	0	0	0	0	0	0	0
Dental assessments & screenings												
Dental sealants												
Emergency prescriptions												
Insurance enrollments												
Recruitment/training new providers												
Resource, information and education materials - children and youth												
Resource, information and education materials - parents												
Resource, information and education materials - providers												
Other (describe)												
Other (describe)												



<b>Direct Service Activities</b> List the activities for which grantee is funded	Fourth Quarter Totals											
	Units of Service Provided by Method of Provision											
	Home Visit	Mobile Services	In-person (provider's site) consultation/service	Support Group Session	Class/Workshop	Public/Community Event	Phone Consultation	On-line Consultation	Mail/email Distribution of Materials	Integrated Case Management	In-Patient Settings	Other (describe)
<b>Support, Education and Services - Child Overall Health</b>	0	0	0	0	0	0	0	0	0	0	0	0
Emergency prescriptions												
Insurance enrollments												
Medical assessments												
Medical supplies												
Medical treatment												
Mental health assessments												
Mental health treatment												
Recruitment/training new providers												
Referrals												
Resource, information and education materials - children and youth												
Resource, information and education materials - parents												
Resource, information and education materials - providers												
Other (describe)												
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<b>Direct Service Activities</b> List the activities for which grantee is funded	Fourth Quarter Totals											
	Units of Service Provided by Method of Provision											
	Home Visit	Mobile Services	In-person (provider's site) consultation/service	Support Group Session	Class/Workshop	Public/Community Event	Phone Consultation	On-line Consultation	Mail/email Distribution of Materials	Integrated Case Management	In-Patient Settings	Other (describe)
<b>Support, Education and Services - Disability Services</b>	0	0	0	0	0	0	0	0	0	0	0	0
Developmental support services												
Home assistance												
Loans for assistive technology												
Medical assessments												
Medical treatment												
Mental health assessments												
Mental health treatment												
Recruitment/training new providers												
Referrals												
Resource, information and education materials - parents/caregivers												
Resource, information and education materials - persons with disabilities												
Resource, information and education materials - providers												
Respite care												
Other (describe)												
Other (describe)												

<b>Direct Service Activities</b> List the activities for which grantee is funded	Fourth Quarter Totals											
	Units of Service Provided by Method of Provision											
	Home Visit	Mobile Services	In-person (provider's site) consultation/service	Support Group Session	Class/Workshop	Public/Community Event	Phone Consultation	On-line Consultation	Mail/email Distribution of Materials	Integrated Case Management	In-Patient Settings	Other (describe)
<b>Participant / Client Satisfaction Surveys</b>	0	0	0	0	0	0	0	0	0	0	0	0
Number of surveys issued												
Number of surveys returned												
Number of surveys with overall positive rating > 90%												
Number of surveys with overall positive rating between 80% and 89%												
Number of surveys with overall positive rating between 70% and 79%												
Number of surveys with overall positive rating between 60% and 69%												
Other (describe)												
Other (describe)												

<b>Direct Service Activities</b> Only list the activities for which grantee is funded and which are used on the Services Profile Worksheet		<b>Cost Benefit Worksheet</b> By Evaluation Quadrant							
		Total Units of Services (2)	Total Cost (3)	Unit Cost (=total cost divide by # of services)	Percent Change in Unit Costs as measured against previous period (4)	Total Benefit Value (5)	Net Benefit (6)	Benefit Cost Ratio (7)	Return on Investment (8)
		Q1: What we did		Q2: How well we did it		Q3: Anyone better off (quantity)		Q4: Anyone better off (quality)	
Funded Services / Activities	Previous Period Unit Costs (1)	#	\$	\$	%	\$	\$	\$	
Dental sealants	\$ 45.00	2	\$ 100.00	\$ 50.00	11.1%	\$ 500.00	\$ 400.00	\$ 5.00	400%
Prenatal exams				#DIV/0!	#DIV/0!		\$ -	#DIV/0!	#DIV/0!
Home care				#DIV/0!	#DIV/0!		\$ -	#DIV/0!	#DIV/0!
Medical assessments				#DIV/0!	#DIV/0!		\$ -	#DIV/0!	#DIV/0!
Medical treatment				#DIV/0!	#DIV/0!		\$ -	#DIV/0!	#DIV/0!
Mental health assessments				#DIV/0!	#DIV/0!		\$ -	#DIV/0!	#DIV/0!
Mental health treatment				#DIV/0!	#DIV/0!		\$ -	#DIV/0!	#DIV/0!

<b>Direct Service Activities</b> Only list the activities for which grantee is funded and which are used on the Services Profile Worksheet		<b>Cost Benefit Worksheet</b> By Evaluation Quadrant							
		Total Units of Services (2)	Total Cost (3)	Unit Cost (=total cost divide by # of services)	Percent Change in Unit Costs as measured against previous period (4)	Total Benefit Value (5)	Net Benefit (6)	Benefit Cost Ratio (7)	Return on Investment (8)
Q1: What we did		Q2: How well we did it		Q3: Anyone better off (quantity)		Q4: Anyone better off (quality)			
Recruitment/training new providers				#DIV/0!	#DIV/0!		\$ -	#DIV/0!	#DIV/0!
Referrals				#DIV/0!	#DIV/0!		\$ -	#DIV/0!	#DIV/0!
Resource, information and education materials - parents/caregivers				#DIV/0!	#DIV/0!		\$ -	#DIV/0!	#DIV/0!
Resource, information and education materials - persons with disabilities				#DIV/0!	#DIV/0!		\$ -	#DIV/0!	#DIV/0!
Resource, information and education materials - providers				#DIV/0!	#DIV/0!		\$ -	#DIV/0!	#DIV/0!
Respite care				#DIV/0!	#DIV/0!		\$ -	#DIV/0!	#DIV/0!
Survivor visits				#DIV/0!	#DIV/0!		\$ -	#DIV/0!	#DIV/0!
Training sessions - parents/caregivers				#DIV/0!	#DIV/0!		\$ -	#DIV/0!	#DIV/0!

<b>Direct Service Activities</b> Only list the activities for which grantee is funded and which are used on the Services Profile Worksheet		<b>Cost Benefit Worksheet</b> By Evaluation Quadrant							
		Total Units of Services (2)	Total Cost (3)	Unit Cost (=total cost divide by # of services)	Percent Change in Unit Costs as measured against previous period (4)	Total Benefit Value (5)	Net Benefit (6)	Benefit Cost Ratio (7)	Return on Investment (8)
		Q1: What we did		Q2: How well we did it		Q3: Anyone better off (quantity)		Q4: Anyone better off (quality)	
Other (describe)				#DIV/0!	#DIV/0!		\$ -	#DIV/0!	#DIV/0!
Other (describe)				#DIV/0!	#DIV/0!		\$ -	#DIV/0!	#DIV/0!

### Costs by Activity (3)

Expenses	Total Cost (2)	% of Prgm.	Total Program Costs	Assessments	Training & Education	Treatment Services	Home Visits.
Personnel							
Executive Director	\$ 55,000.00	15%	\$ 8,250.00				
Finance	\$ 42,000.00	5%	\$ 2,100.00				
Resource & Referral	\$ 27,500.00	25%	\$ 6,875.00				
Program Manager/Coordinator	\$ 35,000.00	100%	\$ 35,000.00				
Volunteer Coordinator	\$ 28,000.00	25%	\$ 7,000.00				
Training Coordinator	\$ 22,000.00	25%	\$ 5,500.00				
Outreach Specialist	\$ 24,000.00	100%	\$ 24,000.00				
Subtotal staff salaries	\$ 233,500.00		\$ 88,725.00	\$ -	\$ -	\$ -	\$ -
Payroll taxes and benefits (1)	\$ 46,700.00		\$ 17,745.00				
Subtotal - staff benefits	\$ 46,700.00		\$ 17,745.00	\$ -	\$ -	\$ -	\$ -
Total Personnel	\$ 280,200.00		\$ 106,470.00	\$ -	\$ -	\$ -	\$ -
Contract Services							
Auditing, evaluation, other contracted services	\$ 50,000.00	5%	\$ 2,500.00				
Subtotal - contractors	\$ 50,000.00		\$ 2,500.00	\$ -	\$ -	\$ -	\$ -

### Costs by Activity (3)

Expenses	Total Cost (2)	% of Prgm.	Total Program Costs	Assessments	Training & Education	Treatment Services	Home Visits.
Office expenses							
Equipment Maintenance/Rental	\$ 2,000.00	25%	\$ 500.00				
Office Space	\$ 48,000.00	25%	\$ 12,000.00				
Occupancy / Utilities	\$ 3,000.00	25%	\$ 750.00				
Telephone Service & Equipment	\$ 5,000.00	25%	\$ 1,250.00				
Office Supplies	\$ 3,200.00	25%	\$ 800.00				
Postage	\$ 1,000.00	25%	\$ 250.00				
Printing	\$ 3,500.00	25%	\$ 875.00				
Subtotal - office expenses	\$ 65,700.00		\$ 16,425.00	\$ -	\$ -	\$ -	\$ -
Other operating expenses							
Advertising and publicity	\$ 3,000.00	25%	\$ 750.00				
Insurance (prop/Casualty, D/O)	\$ 5,000.00	25%	\$ 1,250.00				
Travel and mileage	\$ 500.00	50%	\$ 250.00				
Training and conferences	\$ 1,500.00	50%	\$ 750.00				
All other expenses (describe)	\$ 2,000.00	25%	\$ 500.00				
Subtotal - other operating expenses	\$ 12,000.00		\$ 3,500.00	\$ -	\$ -	\$ -	\$ -
Furniture and equipment:							
Office furniture (desks, file cabinets, etc.)	\$ 500.00	100%	\$ 500.00				
Computer equipment	\$ 4,000.00	100%	\$ 4,000.00				
Subtotal - furniture and equipment	\$ 4,500.00		\$ 4,500.00	\$ -	\$ -	\$ -	\$ -
Total Costs	\$ 412,400.00		\$ 133,395.00	\$ -	\$ -	\$ -	\$ -



### Costs by Activity (3)

Expenses	Total Cost (2)	% of Prgm.	Total Program Costs	Assessments	Training & Education	Treatment Services	Home Visits.
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### Calculating Total Costs

The table above lists typical costs associated with implementing a program or project. It includes direct and indirect costs. Not all items are relevant for all projects. Include all costs associated with your project - not just those for which you received funding.

- 1 Benefits must be calculated based on each organizations unique situation. 20% is used here for purposes of example only. Benefits include payroll taxes and other items such as vacation, health, retirement, etc.
- 2 Include all costs, even if they are being provided to you discounted, donated or as in-kind.
- 3 Customize the activities columns to reflect grantees funded program/project. For each line item break costs across activity areas. Total of activities columns should equal the total project costs.
- 4 Costs for each activity are used to calculate total cost (column E) on the Cost Benefit Worksheet